

Code Of Conduct For Students

1. Students should enter the Class Room / Laboratory / Exam. Room on time. Attendance will be taken at the start of Lecturer / Practical. Entry for students is allowed in the first 10 minutes only, but no attendance will be granted once attendance is marked.
2. Students are not allowed to leave Class Room / Laboratory even if the teacher is not present in the class. In case of the absence of a teacher, the Class Representative should contact either the Class Teacher or the Vice-Principal for an alternative arrangement of Lecture / Practical.
3. Students should not leave the Institute between 9:00 a.m. to 1:00 p.m. and 1:30 p.m. to 3:30 p.m. Students may go out of the Institute / Campus only between 1:00 p.m. to 1:30 p.m.
4. Students are required to maintain regular attendance. If a student remains absent, he/she should bring letter from his/her parent and submit the same to the Class Teacher.
5. Wearing Identity Card is compulsory.
6. Students should strictly follow the Dress Code
For Girls : Punjabi Suit (No Jeans and T-Shirts)
For Boys : Formal Trousers / Jeans and Shirt /
T-shirts (plain without any objectionable pictures and/or words.)
7. Students should maintain discipline in Class Room as well as in Laboratory. The Disciplinary Committee will take strict action against students who do not follow the code of conduct.
8. Students are not allowed to bring mobiles, tabs, etc. inside the campus.
9. Students should not sit on staircase.
10. Boys and girls should occupy separate rows in class rooms. In case, boys need to occupy benches in the girl's row, they should leave one bench vacant between them and the girls.